

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JUNE 9, 2015**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, June 9, 2015, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

In the absence of the clerk-treasurer, Clerk Bernita Heim called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Director of Community Development and Planning Darla Blazey, and City Attorney Renee Kabrick. Fire Chief/Code Enforcement Officer Kenneth Hochgesang and Clerk-Treasurer Juanita S. Boehm were absent.

Heim announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on May 26, 2015. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve the minutes as presented. Motion carried 3-0.

CLAIMS

Board members reviewed the claims from May 8, 2015 through June 4, 2015. Thereafter, a motion was made by Mayor Seitz and seconded by Timothy Bell to approve the claims as presented. Motion carried 3-0.

INTERN

Director of Community Development and Planning Darla Blazey introduced Cole Rohleder who is serving as an intern this summer in that department.

GRANT EASEMENTS

City Engineer Chad Hurm said Smithville would like the City to grant them three, sixteen-foot easements near the sports complex on 12th Avenue in

order to install fiber. Smithville is working on a project to install fiber throughout the City. One easement will be along the southwest portion of the sports complex and two easements will be along the northwest side. Hurm said he spoke with Park Director Ken Buck about this request and he agreed that they should not be in the way. Because it is flat where they want to run the fiber, Street Commissioner Raymond Eckerle reminded Smithville to keep the fiber out of the ditch line and away from the rights-of-way.

Based on the request by Smithville, a motion was made by Mayor Seitz and seconded by Timothy Bell to grant three easements for their fiber trunk line. Motion carried 3-0.

REPORTS

City Engineer Chad Hurm reported that he is in the process of seeking quotes for pavers for the labyrinth project. Plans are to seek bids on the construction portion at the end of the month.

Hurm reported that plans and specification for the mill wall project are about 90% complete. VS Engineering is assisting with the project.

Hurm said paving and repair work is now completed in Brookstone III. The contractor did work in the basin but weather delayed planting and seeding.

JUNK ASSET

Street Commissioner Raymond Eckerle asked permission to junk a computer backup system, asset number 102303, that has failed.

A motion was made by Timothy Bell and seconded by David Prechtel to declare asset number 102303 junk. Motion carried 3-0.

AUGUST MACK PROPOSAL

Street Commissioner Raymond Eckerle presented a proposal from August Mack of an amount not-to-exceed \$1500 on a time and material basis to assist the City of Jasper in completing the new Financial Assurance law requirements that the City has to comply with for the closed city landfill. Eckerle felt the amount was very fair and reasonable considering what needs to be done. August Mack has had previous contracts with us that has helped us considerably in getting our closure period completed.

Eckerle said he has had several discussions with Dave and Charlie at August Mack over the last month and has forwarded the paperwork that he completed to date to try to comply with the rule. It appears the City will be doing an additional five years (hopefully less) of methane testing at the closed landfill and will need to fulfill the Financial Assurance rule as long as we are in post-closure.

Eckerle said the City currently has a \$180,949.97 Letter of Credit at GAB for our post-closure and through this new process he is hoping to get that reduced to a number more in line with what we have left to do for our post-closure

requirements. We will also look at all the methods approved for financial assurance by IDEM which could possibly be something other than a letter of credit from GAB.

Because June 15 is the deadline for this submittal, Eckerle said he obtained approval to proceed with the proposal from the board members on June 1, 2015. He is now seeking formal approval.

A motion was made by Mayor Seitz and seconded by David Prechtel to approve the proposal with August Mack to prepare the financial assurance documents for an amount not to exceed \$1,500. Motion carried 3-0.

MOBILE RADIO FOR COMMAND TRAILER

Police Chief J. Michael Bennett asked permission to purchase an 800 mhz mobile radio for \$3,268.53 to replace the 800 mhz radio in the command trailer also referred to as the emergency response trailer. Bennett said he secured a reimbursable grant from Homeland Security for this item.

A motion was made by David Prechtel and seconded by Timothy Bell to give permission to the Jasper Police Department to secure an 800 mhz radio for \$3,268.53 for the command trailer using a reimbursable grant from Homeland Security. Motion carried 3-0.

CONTRACTS FOR SPIRIT OF JASPER

Park Director Ken Buck presented two agreements for the Spirit of Jasper train excursions. The first agreement is a food catering agreement between the City of Jasper and Hanselmans Inc. dba Schnitzelbank Restaurant, Schnitzelbank Catering whereby Hanselmans Inc provides catering services for the Ride and Dine events. The caterer will charge the City \$16.00 per person for excursions using the regular train cars and \$24.00 per person for excursions using the Monon car.

The second agreement is a dining car service agreement between the City of Jasper and Monon Railroad Historical-Technical Society Inc [MRHTS]. MRHTS owns a train car LYNNE that the City wants to use during the months of September, October, and November 2015. Buck said the City will pay MRHTS \$24 per ticket sold to ride the Monon. He also said the City charges \$70 to ride the Monon and then pays the Schnitzelbank \$24 and MRHTS \$24 thus leaving \$22 for the City.

A motion was made by Timothy Bell and seconded by David Prechtel to adopt the agreement with the Schnitzelbank. Motion carried 3-0.

A motion was made by David Prechtel and seconded by Timothy Bell to secure the Monon car the LYNNE for the Spirit of Jasper. Motion carried 3-0.

PHONE SYSTEM RFPs

At the April 28, 2015 Board of Public Works and Safety meeting, proposals for Voice and Data Network Systems were opened and taken under

advisement so Brian Scott with Technology Dynamics could review the information.

City Attorney Renee Kabrick said since that meeting, Scott and his assistant, Barb, reviewed the proposals to make sure one is comparing apples to apples. Scott then presented the results of his review to several City personnel. Based on their expertise and knowledge and based on interviews with the companies by certain City personnel, it was recommended to accept the proposal from Matrix Integration for the network equipment and for the VoIP system.

Both the utilities and civil city will pay a portion of the cost. Cost for cabling will be an additional expense.

A motion was made by Timothy Bell and seconded by David Prechtel to accept the proposal from Matrix Integration. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:31 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 23rd day of June, 2015.

Mayor Terry Seitz
Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer